THE FACILITATOR IS RESPONSIBLE FOR TYPING UP/FORWARDING/EMAILING THE FOLLOWING DOCUMENTS TO THE CENTRE **WITHIN TWO WEEKS OF THE CEIP SESSIONS**

* Outline of the CEIP Process
* Background to Quality Framework
* SCOT Analysis
* Review of Action Plan from CEIP 201…*( whatever previous year was)*
* List of the Quality Standard Areas being evaluated in 201… (the year evaluation taking place)
* Evaluation of the Quality Standard Areas being evaluated in 201…… (the year evaluation taking place)
* Timeframe for Actions 201… (the year evaluation taking place)