# Outline of the Centre Evaluation and Planning Process

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|  Outline of the Process | Who was involved. | Dates. |
| * Background to the Quality Framework Process
* Focus on Hopes and Concerns
* Group Contract
* Timeline/Overview of the Year/Statistics
* Mission Statement Aims and Objectives
* History of the centre
* SCOT Analysis
* Feedback from Administration Review
* Feedback from Learner Evaluation
* Feedback from ETB Management
* Feedback from Parent Review
* Feedback from Employers
* Feedback from other Stakeholders
* Review of Actions from previous year’s CEIP
* Evaluation of Quality Area Teaching and Learning
* Evaluation of new Quality Standard areas for this year
* Documenting evidence of what the centre is doing well
* Documenting areas for improvement
* Developing an Action Plan
* Documenting a Timeframe for the Action Plan
* Monitoring arrangements
* Group round/Feedback
* Closure
 | Staff Team. - QF Facilitator | ADD DATES |