



T/SNA 2011/01

**To: The Managerial Authorities of Recognised  
Secondary, Community and Comprehensive Schools and  
the Chief Executive Officers of Vocational Education Committees**

### **RETENTION OF TEACHERS IN STATE EXAMINATION CLASSES IN POST-PRIMARY SCHOOLS**

1. The period during which the calculation of public service pensions is unaffected by the pay reductions applied under the *Financial Emergency Measures in the Public Interest (No. 2) Act 2009* will cease on 29 February 2012.
2. It is possible that, due to this effect on pensions, there may be an increased turnover of teaching staff in February 2012. This greater than usual number of teachers retiring mid-year has the potential to have an effect on classes preparing for the Junior Certificate and Leaving Certificate examinations.
3. In order to reduce any such impact, the following arrangements will apply to recognised post-primary schools for the 2011/2012 school year only.
4. Where an appropriately qualified registered teacher—
  - (a) retires between 1 December 2011 and 29 February 2012 inclusive, and
  - (b) was, immediately before that retirement, teaching students preparing to sit Junior Certificate or Leaving Certificate examinations in 2012,

the board of management or VEC, as appropriate, may re-employ him or her until such time as classes for the 2011/12 school year finish.

5. Where a teacher is re-employed in accordance with paragraph 4, he or she may be re-employed for the totality of the hours he or she was teaching before retirement (*ie* it is not confined to the examination class duties).
6. Where a teacher's pre-retirement hours included a portion of teaching and non-teaching duties (*eg* post of responsibility, Deputy Principal) he or she may be re-employed in respect of his or her teaching hours only.
7. It should be noted that, under paragraph 6 of Circular 0040/11 – *New Pay Scales for New Appointees to Teaching in 2011*, where a teacher who is retired

and is in receipt of a pension returns to teaching on or after 1 January 2011, he or she will start on the first point of the post-1 January 2011 incremental salary scale.

8. As is normal for teachers employed in secondary, community and comprehensive schools, after the first working day in November payment is made using the online claims system (OLCS). Claims for payment of teachers re-employed in accordance with paragraph 4 must be made using the OLCS.
9. Superannuation contributions will be deducted from the salary of these teachers in the normal way. As the appointments are for a very short period the teachers may be entitled to a refund of superannuation contributions once the service has ceased. Applications may be made by completing Form R001 available on [www.education.ie](http://www.education.ie).
10. A copy of this information note is available on [www.education.ie](http://www.education.ie).
11. All enquiries regarding this matter should be e-mailed to [teachersna@education.gov.ie](mailto:teachersna@education.gov.ie) OR [payroll@education.gov.ie](mailto:payroll@education.gov.ie).

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Principal Officer  
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